

2019-2020 PAYMENT SCHEDULE - GARDINER

Payment Schedule 1st Distribution

Tuesday September 17th 2019 Send Verification Report (V.R.)

Monday September 23th 2019 V.R. Return Deadline Date

Tuesday September 24th 2019 AM Report to Bookkeeper / Accountant

Wednesday October 2nd 2019 **Payment via ACH Direct Deposit**

Tuesday October 15th 2019 Payment Received Form (P.R.F.) Sent out

Monday October 28th 2019 P.R.F. Return Deadline Date

Payment Schedule 2nd Distribution

Tuesday November 5th 2019 Send Verification Report (V.R.)

Monday November 11th 2019 V.R. Return Deadline Date

Tuesday November 12th 2019 AM Report to Bookkeeper / Accountant

Wednesday November 13th 2019 **Payment via ACH Direct Deposit**

Tuesday December 3rd 2019 Payment Received Form (P.R.F.) Sent out

Monday December 16th 2019 P.R.F. Return Deadline Date

Payment Schedule 3rd Distribution

Tuesday January 7th 2020 Send Verification Report (V.R.)

Monday January 13th 2020 V.R. Deadline Date

Tuesday January 14th 2020 AM Report to Bookkeeper / Accountant

Wednesday January 15th 2020 **Payment via ACH Direct Deposit**

Tuesday February 4th 2020 Payment Received Form (P.R.F.) Sent out

Monday February 17th 2020 P.R.F. Return Deadline Date

Payment Schedule 4th Distribution

Tuesday March 17th 2020 Send Verification Report (V.R.)

Monday March 23rd 2020 V.R. Deadline Date

Tuesday March 24th 2020 AM Report to Bookkeeper / Accountant

Wednesday March 25th 2020 **Payment via ACH Direct Deposit**

Tuesday April 14th 2020 Payment Received Form (P.R.F.) Sent out

Monday April 27th 2020 P.R.F. Return Deadline Date